



Executive Committee
ELECTION BYE-LAWS, 2025

Passed at an Extra-ordinary General Meeting (EGM)
of the Gulshan Society on **October 18, 2025**

Approved by the
Registrar, Joint Stock Companies, Ministry of Commerce,
Government of the People's Republic of Bangladesh

November 2025

CHAPTER 1 : PRELIMINARY

Clause 1: Short Title

- i) These Bye-laws shall be called the Executive Committee Election Bye-laws, 2025;
- ii) This shall come into force at once.

Clause 2: Definitions and Interpretation

In these Bye-laws, unless there is anything repugnant in the subject or context:

- i) **Active Member** means a member as defined under the Articles of Gulshan Society.
- ii) **Bye-laws** means the Executive Committee Election Bye-laws, 2025;
- iii) **Commissioner** means an Election Commissioner appointed under the Bye-laws and includes the Chief Election Commissioner;
- iv) **Disqualification** means disqualification of any Independent Candidate or member of a Panel to contest in EC Election;
- v) **EC** means Executive Committee of Gulshan Society;
- vi) **Election Commission** means an Election Commission constituted by the EC under Clause 5A (i) of the Bye-laws;
- vii) **Independent Candidate** means an Active Member contesting in EC Election without being part of any Panel, on payment of requisite fee;
- viii) **Panel** means a body of Active Members of Gulshan Society contesting in EC Election as a single entity, on payment of requisite fee;
- ix) **Polling Agent** means an Active Member of Gulshan Society, appointed by a contesting Panel / Independent Candidate, to perform such duties as determined by the Election Commission described under these Bye-laws;
- x) **Polling Day** means the day of EC Election of Gulshan Society;
- xi) **Polling Officer** means any person in good standing, appointed by the EC, to perform such functions as described under Clause 6A of these Bye-Laws;
- xii) **Returning Officer** means an Active Member of Gulshan Society, appointed by the EC, to perform such functions as described under Clause 6B of these Bye-laws;
- xiii) **Schedule** means the Schedule of EC Election of Gulshan Society;
- xiv) **Voters List** means the final list of voters published by the Election Commission appointed by the EC.

Unless otherwise specified, all references to the singular shall include the plural, and vice versa. Additionally, any references to gender-specific terms, shall be interpreted to include all genders.

CHAPTER 2: THE SETTINGS

Clause 3: Election Cycle

- i) EC shall be elected for a term of two (02) years from the date of taking Oath of Office;
- ii) A new EC shall be elected prior to the expiry of the term of the incumbent EC after completing all Election formalities as described in these Bye-laws.

Clause 4: Duties and Responsibilities of the EC with regard to the Election:

- i) Appoint the Election Commission;
- ii) Appoint Returning Officers and Polling Officers;
- iii) Approve the budget of election proposed by Commission;

- iv) Approve a competent and experienced vendor for automated counting and compilation of votes, recommended by the Commission;
- v) The incumbent President shall by way of consultation assist the Commission in choosing a polling centre at a central place in Gulshan Model Town having adequate parking, sufficient space for accommodating adequate polling booths and toilet facilities;
- vi) Incumbent President shall hear and dispose off any objection lodged against the appointment of the Election Commission;
- vii) Incumbent President shall hear and dispose off any objection to the appointment of any of the Returning Officers and Polling Officers;
- viii) Determine the nomination paper fee for Panel and Independent Candidate;
- ix) Determine the fee for obtaining the Voter's List;
- x) Determine the honorarium for Returning Officers and Polling Officers;
- xi) Determine the fee for on demand counting of votes either manual or electronic;
- xii) Extend all possible support to the Commission in holding a free, fair and inclusive election;
- xiii) Perform such functions and/or take such decisions as deemed necessary for smooth conducting of the EC Election, provided such function or decision are not inconsistent with the Articles of Gulshan Society and/or these Election Bye-laws.

Clause 5: Election Commission

A. Appointment of Commissioners

- i) The incumbent EC shall constitute an Election Commission consisting of a Chief Election Commissioner and two (02) other Commissioners.
- ii) The names of the Election Commissioners shall be published on Society's website.
- iii) After the Election Schedule is announced in accordance with Clause 9, if one or more Commissioner resigns or is otherwise not available to carry out his/her functions, he/she/they shall be immediately replaced by the EC through an Emergency Meeting, and the name(s) published in Society's webpage. Unless there is an emergency or extraordinary situation, the Election Schedule shall be maintained.

B. Eligibility to be a Commissioner

No person shall be considered eligible for appointment as a Commissioner if:

- i) He is not an Active Member or
- ii) Has been a Member in any of the immediate past two (02) ECs or
- iii) Intends to contest for any post of the EC in the ensuing election.

C. Appeal

If there is any objection to the appointment of any of the Commissioners by any Active Member, he has to state in writing the reasons for such objection and submit it to the President of the Society within two (02) days of posting the announcement on Society's Website. The latter shall promptly hear the case in presence of the objector and dispose of the matter on the basis of the evidence presented.

D. Duties and Responsibilities of the Commission

- i) Prepare and announce an Election Schedule;

- ii) Prepare and place the Election budget before the EC for approval;
- iii) Recommend a competent and experienced vendor for automated counting and compilation experienced in conducting Election for approval of EC;
- iv) Publish the draft and final Voter List;
- v) Receive, scrutinize and finalize the list of candidates;
- vi) Prepare a draft ballot and finalize it in consultation with all contesting panels;
- vii) Arrange to print the ballot papers and ensure safe custody till handing these over to the Returning Officers on the Polling Day;
- viii) Procure the transparent ballot boxes and other polling materials and ensure their safe custody till handing those over to the Returning Officers on the Polling Day;
- ix) Approve the appointment of no more than two (02) Polling Agents from each Panel and one (01) Polling Agent from each Independent Candidate from the Active Members of Gulshan Society;
- x) Assign responsibilities of Returning Officers and Polling Officers to smoothly manage the election zone wise.
- xi) Oversee the overall discipline at the polling station during the voting hours on the Polling Day and dispose off all complaints after hearing the parties concerned;
- xii) Announce the provisional results as soon as counting is completed;
- xiii) Conduct re-counting of votes if the margin of difference between the highest and second highest vote is five (05) or less, regardless of demand of concerned Candidate or Panel;
- xiv) Facilitate either manual or electronic recount of votes following demand of a Candidate on payment of requisite fee as determined by the EC;
- xv) Hear and resolve all disputes as per the provisions of these Bye-laws;
- xvi) Send the official results and the used and unused ballots to the President for consigning those to the office of Gulshan Society;
- xvii) Administer Oath of office to the President-elect and other EC Members;
- xviii) Perform such functions and/or take such decisions as deemed necessary for smooth conducting of the EC Election, provided such functions and/ or decisions are not inconsistent with the Articles of Gulshan Society and/or these Election Bye-laws.

E. Decisions Relating to Election:

- i) All decisions relating to Election matters listed under Clause 5D above except the item 5D (xvii) shall be made jointly by all the Members of Commission. Decisions will generally be made through consensus. In case of difference, majority opinion shall prevail;
- ii) Decisions of the Commission shall be communicated in writing through memos signed by all the Commissioners, initialed on every page and posted on the Website of the Gulshan Society. Unsigned papers will not be considered as valid documents.

Clause 6: Returning Officers and Polling Officers

A. Returning Officers

- i) **Appointment of Returning Officers**
 - a) EC shall appoint six (06) Returning Officers, one for each Zone;

- b) The names of the Returning Officers shall be published on Society's website.
- c) On Election Day, if one or more Returning Officers are absent, the Commission shall fill up the vacant position(s), from among the Polling Officers.

ii) Eligibility to be a Returning Officer

No person shall be considered eligible for appointment as a Returning Officer if:

- a) He is not an Active Member or
- b) Has been a Member in any of the immediate past two (02) ECs or
- c) Intends to contest for any post of the EC in the ensuing Election;

iii) Appeal

If there is any objection to the appointment of any of the Returning Officers by any Candidate, he has to state in writing the reasons for such objection and submit it to the Chief Election Commissioner within two (02) days of appointment of the Returning Officers. The Election Commission shall promptly hear the case in presence of the objector and dispose of the matter on the basis of the evidence presented.

iv) Duties and Responsibilities of the Returning Officers

- a) Ensure overall order and discipline in his assigned booth;
- b) Take over all election materials from the Commission and hand these over to the Polling Officers for conduct of election;
- c) Set up such number of separate lines for entry and exit of voters as deemed necessary;
- d) Ensure queuing by voters and prevent crowding or canvassing inside the booth;
- e) Take extra-ordinary care so that polling is conducted as per provisions of the Bye-laws;
- f) Take remedial action to any breach of discipline or law observed by him or brought to his attention by any of the Polling Agents;
- g) Refer such matter to the Commission which he is unable to decide and take such action as may be directed by the Commission and
- h) Assist the Vendor during electronic vote counting and prepare the Result Sheets as per provisions of the Bye-laws.

B. Polling Officers

i) Appointment of Polling Officers

- a) EC shall appoint no more than twenty four (24) Polling Officers for conducting the election. There shall be adequate number of polling booths for each zone, as decided by the Commission.
- b) The names of the Polling Officers shall be published on Society's website.

ii) Eligibility to be a Polling Officer

No person shall be considered eligible for appointment as a Polling Officer if:

- a) Has been a member in one or both of the immediate past two (02) ECs or
- b) Intends to contest for any post of the EC in the ensuing election;

iii) Appeal

If there be any objection to the appointment of any of the Polling Officers by any

Candidate, he has to state in writing the reasons for such objection and submit it to the Chief Election Commissioner within two (02) days of appointment of the Polling Officers. The Election Commission shall promptly hear the case in presence of the objector and dispose off the matter on the basis of the evidence presented.

iv) Duties and Responsibilities of Polling Officer

Each Returning Officer will be assisted in his duties by such number of Polling Officers as deemed necessary by the Election Commission. The duties and responsibilities of the Polling Officers are as follows:

- a) Systematically arrange all election materials for starting the poll on scheduled time;
- b) Show every empty ballot box prior to the start of the polls to the available Polling Agents and/ or candidates, seal it off in their presence and get ready for start of the polls;
- c) Issue ballot papers to the voters following verification of identity;
- d) Keep a watch on the voting process following the procedure detailed in the Bye-laws.
- e) Assist the Returning Officers during electronic vote counting and in preparing the Result Sheets.

Clause 7: Electoral Options

- i) Candidates may contest independently or collectively by forming Panels;
- ii) A valid Panel must file nomination papers for all positions in the EC. President candidate or duly authorized representatives shall represent the Panel. Disqualification of any member of the Panel at any stage of Election shall not disqualify the entire Panel;
- iii) In the event of a panel-wise contest, the Commission may use different colours on ballot paper in consultation with Presidential candidates, for quick identification of contestants.

Clause 8: Voter and Voters' List

- i) All Active Members are eligible to be a voter, subject to the condition that all outstanding dues have been cleared within seven (07) days from the date of announcement of the Schedule;
- ii) The Commission shall officially post the draft Voters' List on the Society's Website and hang the same on Society's Notice Board at least forty-five (45) days prior to the Polling Day. Any Active Member of the Society may file written objection for the inclusion or exclusion of any particular person in the draft Voters' List, citing grounds for his objection within the timeframe laid down in the Election Schedule published by the Commission for filing such objections;
- iii) The Commission shall hear the objection petition within the timeframe laid down in the Election Schedule, and dispose them off to their best judgment. Thereafter, the Commission shall officially post the final Voters' List on the Society's Website and hang the same on the Notice Board at least forty (40) days prior to the Polling Day and no new voter can be enlisted after that date;
- iv) Any contesting Panel/ Independent Candidate may buy a set of Voters' List from the Society Office, on payment of such fee, as may be decided by the EC from time-to-time.

Clause 9: Election Schedule

- i) The Commission shall invite nominations from Active Members of the Society for contesting in the EC Elections as a part of a Panel or as an Independent Candidate mentioning the posts and slots available against each of them and date, time and place of voting. The Schedule will also announce the dates for completing the time-bound preparatory activities leading to the elections: A sample Schedule is annexed here to and marked as "Annexure-A";
- ii) All the Commissioners shall sign and post the Schedule on Society's Website and hang the same on the Notice Board of the Society;
- iii) The Society Office shall print sufficient copies of the Schedule and would furnish it to any member of the Society on demand free of cost.

CHAPTER 3: NOMINATION OF CANDIDATES

Clause 10: Posts and Numbers

Elections shall be held to fill-up all positions in the EC as described under the Articles of Association of Gulshan Society.

Clause 11: Eligibility to be a Candidate

A Member is eligible to contest for any one (01) of the posts of the EC as part of a Panel or as an Independent Candidate subject to the followings:

- i) That he has been an Active Member of the Society for at least a year on the date of submission of his nomination and
- ii) That he has not held any position consecutively in the immediate past two (02) ECs;
- iii) In addition to the above, Zonal Chairman candidates have to have registered address at the zone and reside at the Zone from which they intend to compete in the EC Election.

Clause 12: Nomination

- i) Nomination shall have to be filed in the prescribed form, samples of which are annexed hereto and marked as "Annexure-B" and "B1". Forms would be available to intending Panel/s and Independent Candidate/s on payment of prescribed fee as decided by the EC. Forms would be numbered and bear the authorized seal and signature of a Commissioner. Forms cannot be photocopied and forms bearing the same serial number cannot be used by more than one (01) Panel or one (01) Independent Candidate;
- ii) Along with the Nomination Paper, a Candidate, either Independent or as a part of a Panel shall furnish three (03) copies of his most recent passport size photographs and one (01) copy of his 4R size photograph. He shall submit a short resume of his profile in either English or Bengali;
- iii) One (01) candidate can file nomination paper for one (01) post only;
- iv) Any Active Member can propose the name of any other Active Member or Members to be candidates for EC Election, either as Independent Candidate or Candidates, or as Members of a Panel, or can second such proposal or proposals. An Independent Candidate and /or all members of a contesting Panel must affirm his/their consent by putting his/their signature/s at the appropriate place in the Nomination Paper;
- v) Nomination Paper shall be filed before at least one (01) Commissioner by the Independent Candidate himself and by at least three (03) Members of a Contesting

Panel duly authorized in writing by rest of the Members of the same contesting Panel, at the time and place mentioned in the Schedule. A sample of the aforesaid authorization letter is annexed hereto and marked as Annexure C. A primary check will be conducted immediately and if any document or information is found wanting, the papers will be returned to the Independent Candidate/ Panel representatives for resubmission after taking the corrective action. The Commissioner/s will acknowledge receiving the same by issuing a signed and sealed acknowledgement receipt;

Clause 13: Scrutiny

- i) The Society Office shall carry out a preliminary scrutiny of Nomination Papers and shall prepare a brief to assist the Commission;
- ii) The full Commission shall conduct scrutiny of:
 - a) Panel Nomination Paper: Scrutiny of Panel Nomination Paper would be done in sequence, starting with the post of President in presence of no more than three (03) authorized representatives of the Panel.
 - b) Independent Candidates: Nomination Paper Scrutiny of an Independent Candidate shall be done in his presence.
- iii) The Commission, on its own initiative or on the basis of an objection raised by any Candidate / Panel may cancel the nomination of a Candidate if it is satisfied that:
 - a) The Nomination Paper was not submitted in the prescribed form in accordance with Clause 12(i);
 - b) The Candidate is ineligible to contest for any of the reasons mentioned at Clause 11 (i), (ii) and (iii) above;
 - c) The proposer or seconder is not an Active Member, thereby ineligible to propose or second any nomination;
 - d) The signature of the candidate and / the proposer and / or the seconder is forged;
 - e) Nomination Paper was not submitted by the Independent Candidate personally;
 - f) Nomination Paper of Panel was not submitted by the authorized members of the Panel.
- iv) Following scrutiny, the Commission shall post the list of accepted and rejected candidates (if any) on the Website of Gulshan Society and on the Notice Board of Gulshan Society.

Clause 14: Appeal against Rejection or Acceptance of Nomination

- i) Within the time frame fixed for hearing appeals against acceptance and/ or rejection of nomination, the full Commission shall hear all Appeals in the presence of the parties concerned and will dispose of the cases in accordance with the provisions of the Bye-laws and, in cases when clear guidance is not available in the Bye-laws, by using its judgment.
- ii) The decision by the Commission shall be final.

Clause 15: Withdrawal of Candidacy

A Candidate may withdraw his candidacy by filing a written application to the Chief Election Commissioner within such time as stipulated in the Election Schedule.

Clause 16: Publication of Final List of Contesting Candidates

- i) After completing all the processes from filing of nomination, scrutiny and withdrawal of candidature, the Commission shall prepare a Notification listing the names of all validly nominated candidates against posts irrespective of whether the contest is on independent or Panel basis, by observing the following guidelines:
 - a) The posts shall be listed in the order in which they appear in the Articles of Association of Gulshan Society;
 - b) The posts of Zonal Chairmen will be arranged in numerical sequence;
 - c) Names of contesting candidates would be arranged on the basis of first letter of their surnames following the order of English Alphabets;
 - d) This Notification shall be signed by all three (03) Commissioners and posted on the Website of Gulshan Society and hung on the Notice Board of the Society.

Clause 17: Uncontested Election

- i) In a situation where there is only one (01) valid contesting candidate against any or all such posts and, in case of posts having more than one (01) slot, number of candidates are equal or less than the number of slots, the Commission shall declare such candidates as elected against those posts;
- ii) The Commission shall forthwith publish a Notification enlisting the names of all such candidates elected uncontested and proceed with holding election for the remaining posts having more than one contesting candidate. For the remaining vacant slot against any post, if there be any, there will be no election and such slots will be filled by the newly elected EC from Gulshan Society active members.

CHAPTER 4: VOTING ARRANGEMENTS

Clause 18: Ballot Paper

- i) There shall be three (03) sets of ballot papers: one for the Office Bearers and EC Members, one for the Associate Members, and the third one for the post of Zonal Chairmen;
- ii) The names of Candidates will appear in the same manner in the Notification of the validly nominated candidates elaborated in Clause 16 of the Bye-laws;
- iii) Of the total number of voters enlisted in the final Voters' List, the Commission will order printing eighty (80) percent ballots for each category;
- iv) The ballots will be serially numbered and initialed by at least one (01) Commissioner;
- v) The ballot will be packed in bunch of no more than fifty (50) ballots in each packet;
- vi) The Commission will hand over the ballots to the Returning Officers in unbroken packets who will then verify the serial numbers as stated in the top sheet and distribute these to the Polling Officers for use during polling.

Clause 19: Ballot Boxes:

- i) The Commission shall procure such number of transparent ballot boxes as deemed necessary by the Commission;
- ii) For each zone, two (02) ballot boxes would be provided, one (01) for dropping the ballots for Office Bearers and EC Members, and the other one (01) for the Zonal Chairmen;

- iii) A separate ballot box would be provided for dropping the ballots for Associate Member Representatives.
- iv) Prior to start of polling, the Polling Officers shall show empty ballot boxes to the available Polling Agents, close the lid and seal it off. The available candidates and/or Polling Agents shall sign the verification paper as a testimony that the polling started off with empty ballot boxes;
- v) In case of need, additional boxes would be provided and the same procedure would be followed to ensure that the boxes are empty prior to start of polling;
- vi) Failure to drop the ballot papers in the right boxes should not be grounds for rejection of the ballot.

Clause 20: Voter Identity

For identification of voters, any of the following IDs will be acceptable to the Commission:

- i) National Identity Card;
- ii) Valid Passport;
- iii) Gulshan Society Identity Card;
- iv) Valid Driving License.

Clause 21: Polling Arrangements

- i) The Commission, in consultation with the incumbent President, shall choose a Polling Centre at a central place in Gulshan Model Town having adequate parking, sufficient space for accommodating adequate polling booths and toilet facilities;
- ii) Each Panel/Independent Candidate may establish its own Voter Assistance Centre to assist the voters, subject to prior approval of the Commission;
- iii) Only Members of the Society and authorized persons would be allowed to enter the Polling Centre by showing their identity cards at the gate;
- iv) Adequate number of polling booths would be set up at the Polling Centre ensuring facility of secret voting and easy entry and exit of voters;
- v) Voter, with their membership number and proof of identity will queue up in front of their respective gates and will be allowed inside the booth by the security personnel engaged for the purpose;
- vi) Only the Election Commission, Voters, Returning Officers, Polling Officers, Polling Agents, representatives of automated vote counting vendor, Gulshan Society Secretariat staff, authorized security personnel, and such other person/s as deemed necessary by the Commission, will be allowed entry inside the Polling Centre;
- vii) The Polling Officer shall verify the identity of the voter with reference to the Voters' List as well as proof of his identity and after being satisfied about his identity will issue to Members, other than Associate Members, two (2) ballot papers, one for the Office Bearers and EC Members, and the other for the Zonal Chairmen. Associate Members would receive only one ballot paper for electing the Associate Member Representatives;
- viii) The Polling Officer shall also ensure that a voter quickly gets access to the Polling Booth and is able to cast his votes in secrecy and drops the ballots in the transparent ballot boxes after marking them;
- ix) After casting his votes, a voter will immediately exit from the booth to enable others to cast their votes.

CHAPTER 5: VOTE COUNTING AND RESULTS

Clause 22: Counting of Votes

- i) Ballot papers shall be scanned and electronically counted by a competent and experienced Vendor for automated counting and compilation, duly appointed by the EC on recommendation of Election Commission;
- ii) Voting will close on time as fixed in the Schedule except for the persons who are present within the enclosure of the booths waiting to vote;
- iii) As soon as the last of such persons has voted, all Ballot Papers will be collected from the ballot boxes and scanned;
- iv) No person other than the Election Commission, Returning Officers, Polling Officers, Candidates, Polling Agents, Vendor for automated vote counting and compilation, Gulshan Society Secretariat staff and authorized security personnel shall be allowed to remain present at the electronic count;
- v) The Vendor for automated counting and compilation shall display for public view each ballot during counting;
- vi) The Returning Officers of the respective Zones, immediately after the completion of electronic count, shall sign the result sheet and hand them over to the Commission;
- vii) The consolidated result sheet shall be prepared and signed by the Commission.

Clause 23: Declaration of Results

- i) The Chief Election Commissioner shall provide copies of the Consolidated Result Sheet to the Polling Agents present at the venue and declare the results through public announcement.
- ii) The Commission shall, at the earliest opportunity, hand to the President-elect the official results along with all election materials for record and safe custody at the Society Office.

Clause 24: Administration of Oath

- i) The Chief Election Commissioner or, in his absence, another Election Commissioner, shall administer the oath of office to the President and other Members of EC any day after the election day and before the completion of the tenure of the incumbent EC in consultation with the incumbent President and the President-elect. If, however, any elected Member is unable to take oath on that day due to unavoidable circumstances, he may take oath from the President at a later date, convenient to all concerned;
- ii) Only after taking oath the Members of EC shall assume office.

GULSHAN SOCIETY
EC Election (Year.....)
Election Schedule

Serial Number	Required Action	Targeted Date	Responsibility
1.	Announcing date, time and place of voting	At least fifty (50) days prior to the Polling Day.	The Commission would do this pursuant to decision of the EC.
2.	Publication of draft Voters' List and receiving objection petition	At least Forty-five (45) days prior to the Polling Day.	The Commission will do this with assistance from the Society Office. The Draft will be hung on the Notice Board and also published on Society's Website. During this time, the Commission will also receive objection petitions.
3.	Hearing of objection and publication of final Voters' List	Within five (05) days from the publication of the draft Voters' list.	Commission shall finalize the list after hearing all objections and thereafter arrange to hang it on the Notice Board and publish it on the Society's Website.
4.	Submission of Nomination Papers	Within eight (08) days from the publication of Final Voters' List.	Nomination Papers shall be filed before at least one (01) Commissioner by the Independent Candidate himself and by at least three (03) Members of a Panel duly authorized in writing by rest of the members of the same Panel, following the procedures outlined in the Bye-laws.
5.	Scrutiny of Nomination Papers	On the day following the last day of submission of Nomination Papers.	Full Commission will conduct scrutiny of Nomination Papers of Panel and Independent Candidate respectively in the presence of no more than three (03) authorized representatives of the Panel and the Independent Candidate himself.
6.	Publication of Nominations	On the day following the last day of submission of Nomination Papers.	Election Commission with assistance of Gulshan Society office.
7.	Filing of Appeal against acceptance or cancellation of Nomination Papers	On the day following scrutiny.	Candidates will submit Appeal to any Commissioner following the procedures outlined in the Bye-laws.
8.	Hearing of Appeal	On the day following the Appeal.	Full Commission will hear the Appeals in presence of the Candidates.
9.	Withdrawal of Nomination	Any time between the day following filing of nomination and the day following the last day fixed for Appeal hearing.	Any Candidate can withdraw his nomination by filing a written application to the Chief Election Commissioner within such time as stipulated in the Election Schedule.

Serial Number	Required Action	Targeted Date	Responsibility
10.	Publication of Final List of Contesting Candidates	Within three (03) days from completion of Appeal hearing.	A notification will be prepared by the Commission of all valid Candidates against posts in the order in which those are listed in the Articles of Gulshan Society. The posts of Zonal Chairmen would be arranged in numerical sequence. In case of posts having more than one (01) contesting Candidates, names of contesting Candidates would be arranged on the basis of first letter of their surnames following the order of English alphabets. Notification will be signed by all the Commissioners, hung on the Notice Board and posted on the Website of Gulshan Society.
11.	Casting of Votes (Election) – Polling Day	Date, time and venue to be announced by the Commission.	Eligible Members. Voting will be held at a central place in Gulshan Model Town.
12.	Counting of votes	Immediately after last vote.	Ballot papers shall be scanned and electronically counted by a Vendor recommended by the Election Commission with the assistance of the Returning Officers and Polling Officers in presence of Candidates and/or their representatives.
13.	Declaration of Result	On election night on completion of electronic counting of votes if Final result signed by all three (03) Commissioners shall be sent to the President later on.	The Chief Election Commissioner shall, after obtaining the consolidated results duly signed by the Returning Officers, hand a copy of the Result Sheet to the Polling Agents present at the venue and declare the results through public announcement. Along with the result sheet the used and unused ballot papers, ballot boxes and other election materials shall be sent to the President-elect at Society office.
14.	Administration of Oath of Office	On or Before the expiry of term of office of the Incumbent EC.	The Chief Election Commissioner or, in his absence, another Election Commissioner shall administer oath to the President first and then to other EC members present.

ELECTION COMMISSION
Gulshan Society EC Election
(Year.....)

ANNEXURE B

Nomination Paper (Panel)

Sl. No.	Name of Posts & Other Particulars	Name of the Candidates & Other Particulars	Photograph (One PP size photo to be pasted)
1.	President (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Panel Colour Choice (Red, Blue or Green)		
	Phone/Mobile Number		
	Signature		
2.	Vice President (Male) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
	3.	Vice President (Female) (Name as in Voter list)	
NID Number:			
Membership No.			
Phone/Mobile Number			
Signature			
4.		Secretary General (Name as in Voter list)	
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
	5.	Treasurer (Name as in Voter list)	
NID Number:			
Membership No.			
Phone/Mobile Number			
Signature			

Sl. No.	Name of Posts & Other Particulars	Name of the Candidates & Other Particulars	Photograph (One PP size photo to be pasted)
6.	Joint Secretary (Male) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
7.	Joint Secretary (Female) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
8.	Joint Treasurer (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
9.	Member 1 (Male) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
10.	Member 2 (Male) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
11.	Member 3 (Female) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
12.	Member 4 (Female) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
13.	Member 5 (Male or Female) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		

Sl. No.	Name of Posts & Other Particulars	Name of the Candidates & Other Particulars	Photograph (One PP size photo to be pasted)
14.	Zonal Chairman, Zone-1 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
15.	Zonal Chairman, Zone-2 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
16.	Zonal Chairman, Zone-3 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
17.	Zonal Chairman, Zone-4 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
18.	Zonal Chairman, Zone-5 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
19.	Zonal Chairman, Zone-6 (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
20.	Associate Member (Male) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		
21.	Associate Member (Female) (Name as in Voter list)		
	NID Number:		
	Membership No.		
	Phone/Mobile Number		
	Signature		

Declaration

I/We do hereby declare that all the information provided hereinabove are correct and true to the best of my/our knowledge and belief.

Sl. No.	Name of Candidates	Signatures
1		
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Each candidate shall furnish: (a) three copies of most recent passport size photographs and one copy of 4R size photograph; and (b) a short resume of profile, either in English or Bengali.

Proposed by -

Name	:	
Membership Number	:	
NID Number	:	
Telephone/Mobile Number	:	
Signature	:	

Seconded by -

Name	:	
Membership Number	:	
NID Number	:	
Telephone/Mobile Number	:	
Signature	:	



GULSHAN SOCIETY

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